

Guidelines for grade transfer from a study abroad period for HHL-Students.

Based on the ECTS-Guidelines of the European Union (http://ec.europa.eu/education/ects/users-guide/docs/ects-users-guide_en.pdf page 41) and the resolution of the German

Kultusministerkonferenz the following regulations will apply for a grade transfer to HHL:

1. In case the host university has provided a grade distribution table for a whole program for a minimum of two years (not for a single course!) the following table will apply. This table also shows the conversion HHL->ECTS for incoming exchange students. This table will be attached to the transcripts of incoming exchange students. It will be updated on an annual basis.

all exams AY2019/20- 2021/2022				
grade	number of exams	% per grade	% cumulative	ECTS grade
1,0	1313	8,80%	8,80%	A
1,1	830	5,56%	14,37%	A
1,2	797	5,34%	19,71%	B
1,3	2173	14,57%	34,27%	B
1,4	1165	7,81%	42,08%	C
1,5	1495	10,02%	52,10%	C
1,6	1041	6,98%	59,08%	C
1,7	1709	11,46%	70,54%	C
1,8	886	5,94%	76,48%	D
1,9	570	3,82%	80,30%	D
2,0	950	6,37%	86,67%	D
2,1	370	2,48%	89,15%	D
2,2	229	1,54%	90,68%	D
2,3	364	2,44%	93,12%	E
2,4	131	0,88%	94,00%	E
2,5	143	0,96%	94,96%	E
2,6	87	0,58%	95,54%	E
2,7	158	1,06%	96,60%	E
2,8	67	0,45%	97,05%	E
2,9	62	0,42%	97,47%	E
3,0	86	0,58%	98,04%	E
3,1	42	0,28%	98,32%	E
3,2	25	0,17%	98,49%	E
3,3	58	0,39%	98,88%	E
3,4	18	0,12%	99,00%	E
3,5	29	0,19%	99,20%	E
3,6	21	0,14%	99,34%	E
3,7	27	0,18%	99,52%	E
3,8	16	0,11%	99,62%	E
3,9	12	0,08%	99,71%	E
4,0	44	0,29%	100,00%	E
total	14918			
passing quote	99,69%			

2. In case the host institution has not provided a table as above, and grades are shown as ECTS-grades, the following transfer will apply and national grading systems will not apply:

ECTS-grade	ECTS→HHL	% of HHL-exams within these limits (cumulative) Basis: 14,918 exams 2018/19 - 2020/21
A (best 10%)	1,0	8,8
B (next 25%)	1,3	34,3
C (next 30%)	1,6	59,1
D (next 25%)	2,1	89,2
E (next 10%)	2,6	95,5

3. In case a national grading system is shown, and no conversion table or ECTS, the following grade transfer will apply ([see Resolution of KMK September 12, 2013](#)):

$$N = 1 + 3 \cdot \frac{P_{max} - P}{P_{max} - P_{min}}$$

with

N = German Grade for HHL-transcript

P = GPA according to foreign transcript

Pmax = best possible foreign grade

Pmin = lowest passing grade abroad.

In case the best possible grade and/or the lowest passing grade is not shown on the transcript, information about it are available at http://anabin.kmk.org/no_cache/bildungswesen.html --> Notensystem der Hochschulen.

Example: Student has on the Chinese transcript from the semester abroad a GPA of 3,9. Highest grade in China is 5,0; lowest passing grade is 2,0. The German grade then is $1+3*(5-3,9)/(5-2) = 2,1$

These guidelines are valid between September 1, 2022 and August 31, 2023.

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