

Guidelines for grade transfer from a study abroad period for HHL-Students.

Based on the ECTS-Guidelines of the European Union (http://ec.europa.eu/education/ects/users-guide/docs/ects-users-guide_en.pdf page 41) and the resolution of the German Kultusministerkonferenz the following regulations will apply for a grade transfer to HHL:

1. In case the host university has provided a grade distribution table for a whole program for a minimum of two years (not for a single course!) the following table will apply. This table also shows the conversion HHL->ECTS for incoming exchange students. This table will be attached to the transcripts of incoming exchange students. It will be updated on an annual basis.

all exams AY2018/19-2020/2021				
grade	Number of exams	% per grade	% cumulative	ECTS Grade
1	1123	7,7%	7,7%	A
1,1	737	5,1%	12,8%	A
1,2	732	5,0%	17,8%	B
1,3	1918	13,2%	31,0%	B
1,4	1120	7,7%	38,7%	B
1,5	1265	8,7%	47,4%	C
1,6	1043	7,2%	54,5%	C
1,7	1751	12,0%	66,5%	C
1,8	926	6,4%	72,9%	D
1,9	602	4,1%	77,0%	D
2	1029	7,1%	84,1%	D
2,1	401	2,8%	86,9%	D
2,2	241	1,7%	88,5%	D
2,3	435	3,0%	91,5%	E
2,4	173	1,2%	92,7%	E
2,5	157	1,1%	93,8%	E
2,6	109	0,7%	94,5%	E
2,7	208	1,4%	95,9%	E
2,8	78	0,5%	96,5%	E
2,9	70	0,5%	97,0%	E
3	120	0,8%	97,8%	E
3,1	46	0,3%	98,1%	E
3,2	33	0,2%	98,3%	E
3,3	67	0,5%	98,8%	E
3,4	24	0,2%	98,9%	E
3,5	31	0,2%	99,2%	E
3,6	20	0,1%	99,3%	E
3,7	35	0,2%	99,5%	E
3,8	19	0,1%	99,7%	E
3,9	9	0,1%	99,7%	E
4	38	0,3%	100,0%	E
total	14560			
passing quote:		99,6%		

2. In case the host institution has not provided a table as above, and grades are shown as ECTS-grades, the following transfer will apply and national grading systems will not apply:

ECTS-grade	ECTS→HHL	% of HHL-exams within these limits (cumulative) Basis: 114,560 exams 2018/19 - 2020/21
A (best 10%)	1,0	12,8
B (next 25%)	1,3	38,7
C (next 30%)	1,6	66,5
D (next 25%)	1,8	88,5
E (next 10%)	2,6	100,0

3. In case a national grading system is shown, and no conversion table or ECTS, the following grade transfer will apply ([see Resolution of KMK September 12, 2013](#)):

$$N = 1 + 3 \cdot \frac{P_{max} - P}{P_{max} - P_{min}}$$

with

N = German Grade for HHL-transcript

P = GPA according to foreign transcript

Pmax = best possible foreign grade

Pmin = lowest passing grade abroad.

In case the best possible grade and/or the lowest passing grade is not shown on the transcript, information about it are available at http://anabin.kmk.org/no_cache/bildungswesen.html --> Notensystem der Hochschulen.

Example: Student has on the Chinese transcript from the semester abroad a GPA of 3,9. Highest grade in China is 5,0; lowest passing grade is 2,0. The German grade then is $1+3*(5-3,9)/(5-2) = 2,1$

These guidelines are valid between September 1, 2020 and August 31, 2021.

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