

Guidelines for grade transfer from a study abroad period for HHL-Students.

Based on the ECTS-Guidelines of the European Union ([http://ec.europa.eu/education/ects/users-guide/docs/ects-users-guide\\_en.pdf](http://ec.europa.eu/education/ects/users-guide/docs/ects-users-guide_en.pdf) page 41) and the resolution of the German Kultusministerkonferenz the following regulations will apply for a grade transfer to HHL:

1. In case the host university has provided a grade distribution table for a whole program for a minimum of two years (not for a single course!) the following table will apply. This table also shows the conversion HHL->ECTS for incoming exchange students. This table will be attached to the transcripts of incoming exchange students. It will be updated on an annual basis.

<b>all exams AY2017/18-2019/20</b>				
<b>grade</b>	<b>Number of exams</b>	<b>% per grade</b>	<b>% cumulative</b>	<b>ECTS Grade</b>
1,0	790	6,9%	6,9%	A (best 10%)
1,1	502	4,4%	11,3%	A
1,2	556	4,9%	16,1%	B (next 25%)
1,3	1248	10,9%	27,0%	B
1,4	864	7,5%	34,6%	B
1,5	1039	9,1%	43,6%	C (next 30%)
1,6	863	7,5%	51,2%	C
1,7	1415	12,4%	63,5%	C
1,8	783	6,8%	70,4%	D (next 25%)
1,9	518	4,5%	74,9%	D
2,0	868	7,6%	82,5%	D
2,1	333	2,9%	85,4%	D
2,2	211	1,8%	87,2%	D
2,3	378	3,3%	90,5%	E (next 10%)
2,4	157	1,4%	91,9%	E
2,5	139	1,2%	93,1%	E
2,6	89	0,8%	93,9%	E
2,7	189	1,6%	95,5%	E
2,8	70	0,6%	96,1%	E
2,9	64	0,6%	96,7%	E
3,0	108	0,9%	97,6%	E
3,1	44	0,4%	98,0%	E
3,2	32	0,3%	98,3%	E
3,3	55	0,5%	98,8%	E
3,4	20	0,2%	99,0%	E
3,5	26	0,2%	99,2%	E
3,6	15	0,1%	99,3%	E
3,7	27	0,2%	99,5%	E
3,8	12	0,1%	99,7%	E
3,9	8	0,1%	99,7%	E
4,0	32	0,3%	100,0%	E
total	11455			
passing quote:		99,5%		

2. In case the host institution has not provided a table as above, and grades are shown as ECTS-grades, the following transfer will apply and national grading systems will not apply:

ECTS-grade	ECTS→HHL	% of HHL-exams within these limits (cumulative) Basis: 11,455 exams 2017/18 - 2019/20
A (best 10%)	1,0	11,3
B (next 25%)	1,3	34,6
C (next 30%)	1,6	63,5
D (next 25%)	1,9	87,2
E (next 10%)	2,7	100,0

3. In case a national grading system is shown, and no conversion table or ECTS, the following grade transfer will apply ([see Resolution of KMK September 12, 2013](#)):

$$N = 1 + 3 \cdot \frac{P_{max} - P}{P_{max} - P_{min}}$$

with

N = German Grade for HHL-transcript

P = GPA according to foreign transcript

Pmax = best possible foreign grade

Pmin = lowest passing grade abroad.

In case the best possible grade and/or the lowest passing grade is not shown on the transcript, information about it are available at [http://anabin.kmk.org/no\\_cache/bildungswesen.html](http://anabin.kmk.org/no_cache/bildungswesen.html) --> Notensystem der Hochschulen.

Example: Student has on the Chinese transcript from the semester abroad a GPA of 3,9. Highest grade in China is 5,0; lowest passing grade is 2,0. The German grade then is  $1+3*(5-3,9)/(5-2) = 2,1$

These guidelines are valid between September 1, 2020 and August 31, 2021.

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