

Guidelines for grade transfer from a study abroad period for HHL-Students.

Based on the ECTS-Guidelines of the European Union ([http://ec.europa.eu/education/ects/users-guide/docs/ects-users-guide\\_en.pdf](http://ec.europa.eu/education/ects/users-guide/docs/ects-users-guide_en.pdf) page 41) and the resolution of the German Kultusministerkonferenz the following regulations will apply for a grade transfer to HHL:

1. In case the host university has provided a grade distribution table for a whole program for a minimum of two years (not for a single course!) the following table will apply. This table also shows the conversion HHL->ECTS for incoming exchange students. This table will be attached to the transcripts of incoming exchange students. It will be updated on an annual basis.

<b>all exams AY2014/15-2018/19</b>				
<b>grade</b>	<b>number</b>	<b>%</b>	<b>% cumulative</b>	<b>ECTS</b>
1,0	1452	7,4%	7,4%	A
1,1	844	4,3%	11,8%	A
1,2	950	4,9%	16,6%	B
1,3	2184	11,2%	27,8%	B
1,4	1470	7,5%	35,4%	B
1,5	1704	8,7%	44,1%	C
1,6	1344	6,9%	51,0%	C
1,7	2211	11,3%	62,3%	C
1,8	1236	6,3%	68,7%	D
1,9	836	4,3%	72,9%	D
2,0	1403	7,2%	80,1%	D
2,1	597	3,1%	83,2%	D
2,2	422	2,2%	85,4%	D
2,3	688	3,5%	88,9%	D
2,4	287	1,5%	90,4%	E
2,5	268	1,4%	91,7%	E
2,6	188	1,0%	92,7%	E
2,7	350	1,8%	94,5%	E
2,8	145	0,7%	95,2%	E
2,9	111	0,6%	95,8%	E
3,0	224	1,1%	97,0%	E
3,1	78	0,4%	97,3%	E
3,2	47	0,2%	97,6%	E
3,3	125	0,6%	98,2%	E
3,4	46	0,2%	98,5%	E
3,5	44	0,2%	98,7%	E
3,6	35	0,2%	98,9%	E
3,7	76	0,4%	99,3%	E
3,8	28	0,1%	99,4%	E
3,9	15	0,1%	99,5%	E
4,0	101	0,5%	100,0%	E
<b>total</b>	<b>19509</b>			
<b>passing quote:</b>		<b>99,3%</b>		

2. In case the host institution has not provided a table as above, and grades are shown as ECTS-grades, the following transfer will apply and national grading systems will not apply:

ECTS-grade	ECTS→HHL	% of HHL-exams within these limits (cumulative) Basis: 19,509 exams 2014/15 - 2018/19
A (best 10%)	1,0	11,8
B (next 25%)	1,3	35,4
C (next 30%)	1,6	62,3
D (next 25%)	2,0	88,9
E (next 10%)	2,7	100,0

3. In case a national grading system is shown, and no conversion table or ECTS, the following grade transfer will apply ([see Resolution of KMK September 12, 2013](#)):

$$N = 1 + 3 \cdot \frac{P_{max} - P}{P_{max} - P_{min}}$$

with

N = German Grade for HHL-transcript

P = GPA according to foreign transcript

P<sub>max</sub> = best possible foreign grade

P<sub>min</sub> = lowest passing grade abroad.

In case the best possible grade and/or the lowest passing grade is not shown on the transcript, information about it are available at [http://anabin.kmk.org/no\\_cache/bildungswesen.html](http://anabin.kmk.org/no_cache/bildungswesen.html) --> Notensystem der Hochschulen.

Example: Student has on the Chinese transcript from the semester abroad a GPA of 3,9. Highest grade in China is 5,0; lowest passing grade is 2,0. The German grade then is  $1+3*(5-3,9)/(5-2) = 2,1$

These guidelines apply from September 1, 2019.

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Aug 14, 2019