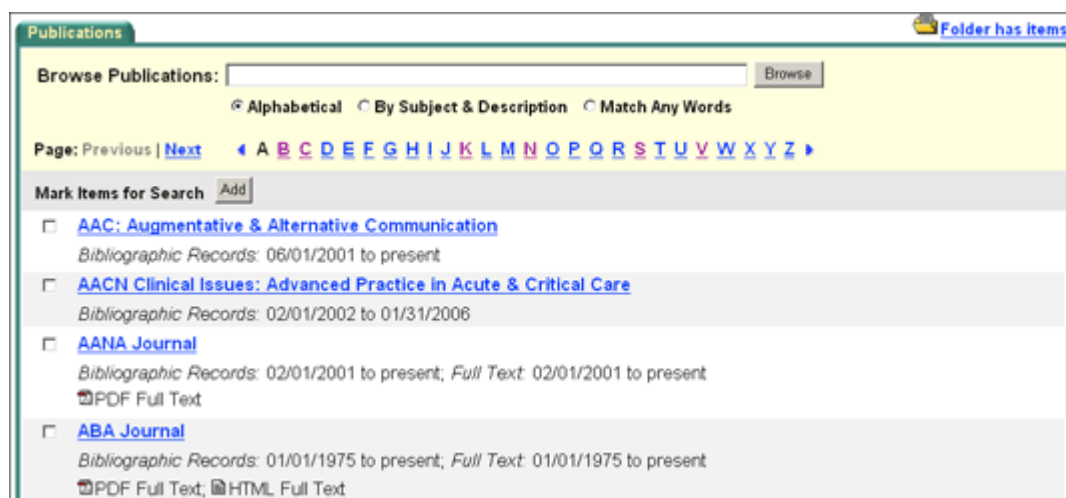


Publications

The *Publication Authority File* lists the information contained in a database according to journal or magazine name.

To browse a Publication Authority File:

1. From the Tabbed Toolbar, click the **Publication** sub-toolbar button. The Publication Authority File appears, with the beginning of the list displayed.



2. From the Publications tab, enter your search terms in the **Browse for** field. You can enter all or part of a publication name. (For example, you could enter *Time*.)
3. Select a search type. Click one:
 - **Alphabetical** - Finds journals beginning with the letters you entered. Results are displayed in alphabetical order.
 - **By Subject & Description** - Finds publications that carry that term in the Subject, Description or Title fields of the Publication Details.
 - **Match Any Words** - Finds publications with one or more of the words in your terms. Results are displayed in order of relevance to your search terms.
4. Click **Browse** to view your terms as they appear in the Publication Authority File. A Result List is displayed.
5. Browse the list by using the **scroll bar** or the **arrow keys** to move up or down the current page, or by using the **up** or **down arrows** at the top and bottom of the page.

For a *description* of the journal or publication, click the hyperlinked **Publication Name**. The information found in the Publication Details may include: the title, ISSN, publisher information (name, address, publisher URL), title history, bibliographic record and full text coverage, publication type, the subject and/or a description of the journal, and whether the journal is peer reviewed.



Hyperlinks to all issues are displayed in a column on the right side of the screen. If the journal displays a title history, you can switch between **All Issues** in the history or **Current Title Only** (the issues for the current title being displayed).

Marking Items for Search

You can use the **Mark Items for Search** feature to search several publications at the same time, or to combine publication names with other search terms.

To search for several publications at the same time:

1. With the Publication Result List displayed, mark the check boxes to the left of the publications you want to search.
2. Click **Add**. The publications you selected are placed in the **Find** field on the Search Screen. (They are combined with "or.")
 - To search within those publications, click **Search**.
 - To revise your search, you can add more terms in the **Find** field and click **Search**.

For example, enter science in the **Browse for** field and click **Browse**. You could then mark the publications *Science and Society* and *Science as Culture*, and click **Add**.

Your selections would be posted in the **Find** field as:

JN "Science & Society" OR JN "Science as Culture"

You could click **Search**, and obtain results from both publications. You could also edit your search in the **Find** field, adding "and humanity" to your search. This would provide a different set of search results.

To search within a publication:

1. From a journal's Publication Detail screen, click the **Search within this publication** link.
2. The Search screen appears with the **JN tag** and the **journal name** entered in the **Find** field. Add any additional search terms and/or limiters and click **Search**.
3. A Result List is displayed.