

Print to a Shared Windows Printer From Leopard

Preparations

Make sure that your Mac is connected to HHL's network.

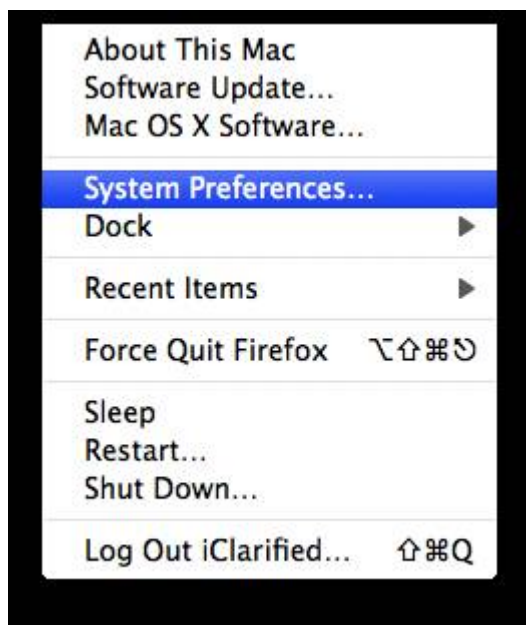
Workaround:

In case of installing printers using the wifi mode connect your Mac via cable temporarily.

After completing the installation you can access the printer(s) in the wifi mode, of course.

Step One

Select *System Preferences* from the Apple menu at the top left hand corner of the screen.



Step Two

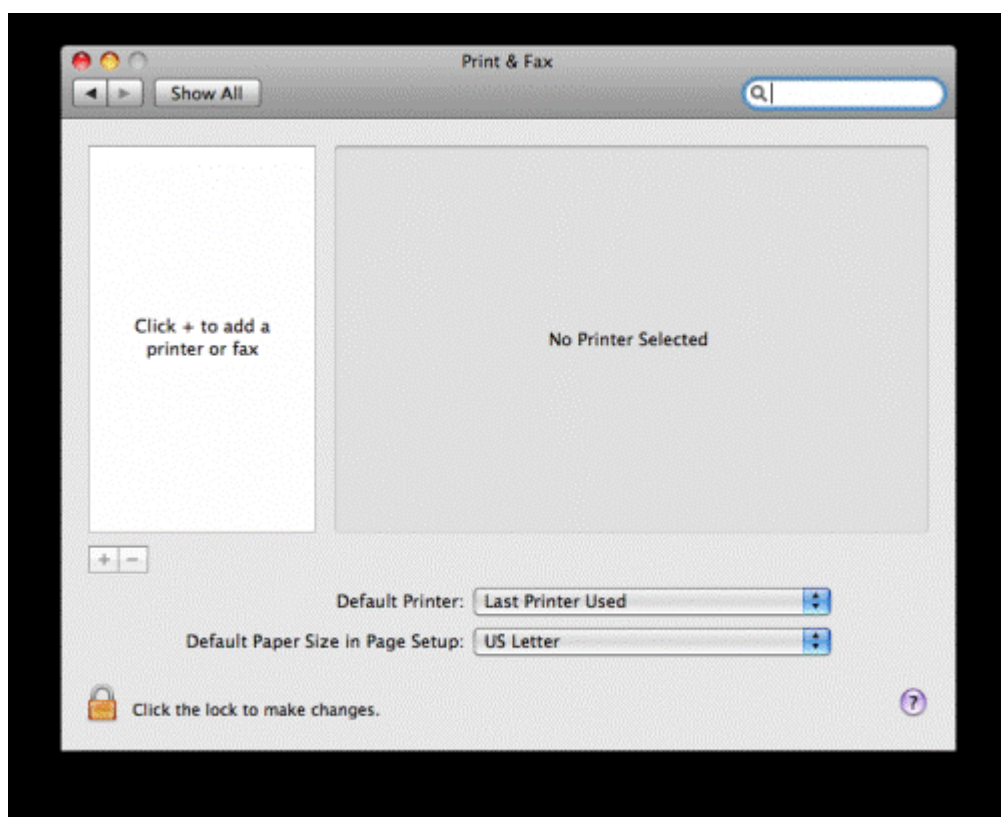
Click to select the *Print & Fax* icon from the System Preferences window.





Step Three

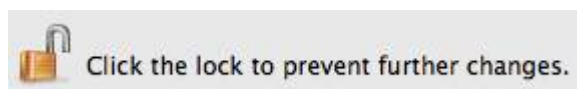
If the lock icon at the bottom of the Print & Fax Preferences Window is locked click it to unlock the print preferences.



A popup window will appear asking you to enter your administrative username and password. Do this then click *Ok*.



Notice the lock icon is now unlocked!



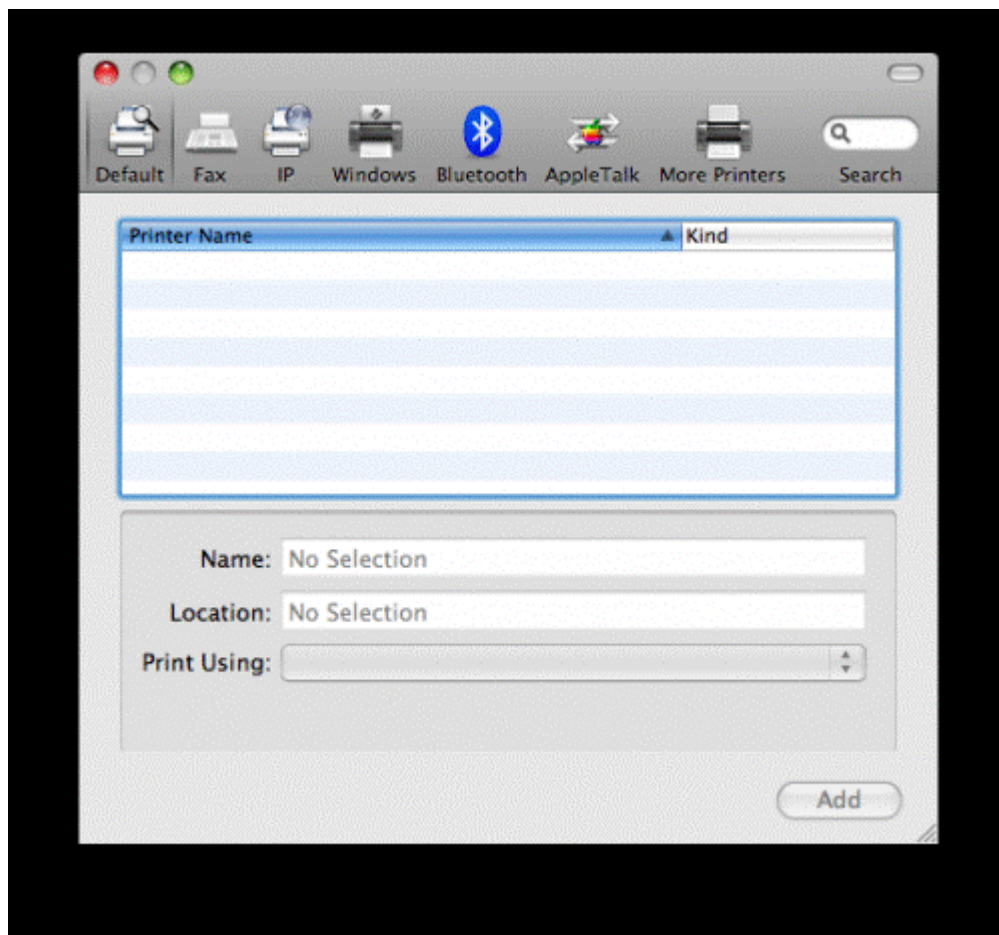
Step Four

Click the plus (+) icon to add a new printer.



Step Five

Click to select the *Windows* tab from the Print & Fax Preferences Window.



Step Six

In the leftmost column a list of the visible workgroups on your network will be displayed. Select the workgroup "HHL3".

Next in the middle column select the computer "CITRIX".

Finally select the shared printer from the rightmost column.



NOTE***: You may be asked to enter the username and password required to access the shared pc. Enter this information then check the box *Remember this password in my keychain* if you would like the password remembered. Finally click the *Connect* button.

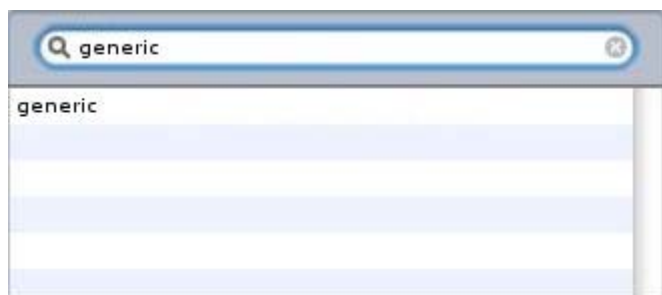


Step Seven

Enter a name for the printer in the *Name* field. Choose *Select a driver to use...* from the *Print Using* Dropdown Menu.



A list of print drivers will appear under the dropdown menu. Select the correct one from the list. You can enter your printer name into the search field to look for it.



Step Eight

Click the *Add* button to add your printer.



Step Nine

The Print & Fax Preferences Window will now display your newly connected printer! Press Command+q on the keyboard to close System Preferences.

