

Application for Credit Transfer to HHL's Master of Science Program (M.Sc.)

Name:

Class:

Foreign partner university:

Semester dates abroad: -

I apply to transfer the following credits and grades:

	Course title	Total contact hours	Grade according to transcript	German equivalent (given by Dept. Intl. Rel.)	Credits (given by Dept. Intl. Rel.)
Elective:					
Elective:					
Elective:					
Elective:					

- Transferable by means of this application are compulsory subjects which have to be generated during the term abroad; 3 credit points per elective
- Courses taken abroad as a substitute for courses of the term six of the HHL-program must be approved by the responsible HHL-Professor
- Transferable are courses related to business administration or management or economics only
- The transfer will be done for credits AND grades. The equivalence of foreign grades to HHL's grading scale is published on the internet.
- Prerequisite for a transfer is a written report about the study abroad period.

Encl.: copy of transcript

Date:

Signature: