



As part of the exchange program, all outgoing exchange students at HHL are required to report to the International Relations Office on the following criteria:

- Courses taken, with whom, quality (also in comparison to HHL), workload
- General assessment of the partner university's academic level
- Amount/quality/accessibility to library and computer equipment
- Contact person and quality of support of the international relations office in the partner University
- Integration in the local student groups
- Housing office, rent prices
- Which additional fees were required to be paid at the partner university?
- Which bureaucracy procedures needed to be taken care of in order to receive a visa and residence permit? (Including costs)
- General living costs abroad
- Quality of life and environment (culture, leisure time opportunities)
- Tips for other students planning to visit that university
- Would you study there again?

Formal requirements:

- Minimum: 5 pages; maximum: 15 pages.
- All reports must be in English.
- Expected date for submission: end of the study abroad period.
- Format: .doc or .pdf

Submission:

- Submission of the report is a prerequisite for a credit transfer to the student's home program.
- Please submit your report per e-mail to Ms. Theresa Kodritsch, theresa.kodritsch@hhl.de.